

JUNCTION MEDICAL PRACTICE

PPG MEETING – Tuesday 05 February 2019 at 1830

At 18 Dartmouth Park Hill, NW5 1HL

MINUTES

Present: Dr Renu Hans (RH), Mr Jim Knox (JK), Practice Manager,

9 Patients Attended

Apologies for Absence: Dr Heskell Kateb, Mrs Christina Kateb

6 apologies received

Action

1. Welcome. JK welcomed everyone to the meeting and he thanked them for attending on such a wet evening. He pointed out that 43 invitations had been sent out by letter to PPG members and notices had been displayed in both Practice Buildings and on the Practice Website three weeks in advance and it was disappointing that so few patients had attended let alone replied to the invitation – only 4 apologies had been received.

2. Minutes of Previous Meeting held on 09 October 2017. These had been distributed in advance.

All

3. Matters Arising. JS pointed out that the opening times of the Surgery were not well known. JK agreed to have them displayed in each building and on the new Website which is being worked on at the moment. It was pointed out that they would be better shown on Reception desks rather than on Notice Boards.

JK

The weekday timings are:

Telephone lines open:	0800
Doors open 244 Tufnell Park Road:	0800
Doors open 18 Dartmouth Park Hill:	0900
First appointments – pre-bookable:	0900)
First Appointments bookable on the day:	1000) At either Site
Last Appointments	1830)

3. This was the first meeting since October 2017 due to the impending merger of the Junction Medical Practice with the Practice of Dr Ko and Partner which was delayed by NHS England for various reasons. Hence we were not able to schedule a meeting earlier. We plan to have future Meetings at intervals of no more than 6 months.

JK

4. Memorandum of Understanding. A MoU for PPG Meetings (attached) was distributed to all members and signed by all.

All

5. Post Merger Report. Dr Hans reported as follows:

a. We are planning to have Group Consultations for patients with Diabetes and possibly COPD. These would be for groups of between 8 and 15 patients who, by prior agreement, would meet collectively with a GP and/or a Nurse, to discuss their symptoms and treatment as a group rather than one to one. This will help to increase patient involvement in their own care. This had been tried successfully in Hospitals and GP surgeries and more details and invitations would be sent to patients with those conditions as soon as possible.

RH

b. Multi-disciplinary Meetings. Dr Hans attends fortnightly Meetings with Specialists, District Nurses and other Health professionals to discuss care plans of patients with difficult conditions with the aim (where possible) of treating them in the Community rather than in Hospital.

RH

c. Pharmacist. Dr Hans also has weekly meetings with a pharmacist who carries out audits of our prescribing and use of medications to ensure cost effectiveness.

RH

6. Website. JK mentioned that a new joint website is in the process of being built and the PPG would be informed when it is up and running – we hope by the end of March 2019.

JK

7. Any Other Business

a. Carers. MB raised the matter of help and provision for Carers and how the NHS, including GPs, the Community and Charities could work better together. He said he had lots of ideas for improvement and would send them to JK for further action.

MB/JK

b. All were asked to think of ways to widen the PPG Membership, especially to involve more young people and a more comprehensive ethnic mix. Coffee mornings were suggested but any time other than evenings would make it difficult for those who work. Any further ideas would be most welcome.

All

8. There being no further Business, the Meeting closed at 2000.